

M A D E R A C O U N T Y

***ECONOMIC DEVELOPMENT  
COMMISSION***

**B O A R D O F C O M M I S S I O N E R S**

**October 12, 2022**

**3:00 p.m.**

Meeting will be held at:

**Madera County Economic Development Commission  
2425 West Cleveland Ave., Suite 101  
Madera, CA 93637  
(ZOOM MEETING-Information at end of agenda)**

**A G E N D A**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Economic Development Commission, may request assistance by contacting the Office Manager at Madera County Economic Development Commission Office, 413 W. Yosemite Avenue, Madera, CA 93637; Telephone (559) 675-7768; Fax (559) 675-3252.

1.0 **Call to Order**

2.0 **Public Comment**

*This time is made available for comment from the public on matters within the Commission's Jurisdiction. Comment period will be limited to 15 minutes, each speaker will be limited to 3 minutes and only one speaker per subject matter.*

3.0 **Introductions and Recognitions**

4.0 **Consideration of Agenda**

5.0 **Consent Calendar**

5.1 ***Madera County Economic Development Commission  
Minutes – July 13, 2022***

5.2 ***Madera County Economic Development Commission  
Financial Reports – September 2022***

6.0 **Action Items**

6.1 **Madera County Transportation Measure T presentation and request for endorsement**

MCEDC Board of Commissioners will review the presentation and endorse Measure T.

6.2 **AB 361 Changes to the Ralph M. Brown Act Opening Meeting Laws**

MCEDC Board of Commissioners will review the New Brown Act Requirements under AB 361 and decide to adopt a Resolution authorizing Remote Teleconference Public Meetings for a period of Thirty Days.

6.3 **MCEDC signers on bank account**

*MCEDC Board of Commissioners will review and update the signers on MCEDC bank accounts.*

7.0 **Informational Items**

None.

8.0 **Written Communication**

None.

9.0 **Open Discussion/Reports/Information**

9.1 ***Commissioner Reports***

9.2 ***Executive Director***

9.3 ***Manager of Business Development & Marketing***

9.4 ***Business Assistance/Office Manager***

10.0 **Next Meeting**

January 11, 2023

11.0 **Adjournment**

**Zoom Meeting**

<https://us06web.zoom.us/j/8212068981>

Meeting ID: 821 206 8981

One tap mobile

+14086380968,,8212068981# US (San Jose)

**MADERA COUNTY ECONOMIC DEVELOPMENT COMMISSION  
BOARD OF COMMISSIONERS  
ATTENDANCE  
2022-2023**

<b>COMMISSIONERS</b>	<b>July 2022</b>	<b>Oct. 2022</b>	<b>Jan. 2023</b>	<b>April 2023</b>	
<b>RON FLORES</b> Industry-at-Large	<b>X</b>				
<b>Anthony Corales</b> Public Utility	<b>O</b>				
<b>BRETT FRAZIER</b> Madera County Board of Supervisors	<b>O</b>				
<b>DARIN SOUKUP</b> EMC Chamber of Commerce	<b>O</b>				
<b>PAIGE HILL</b> Chowchilla Chamber of Commerce	<b>O</b>				
<b>WADE WHEELER</b> North Fork Chamber of Commerce	<b>O</b>				
<b>WASEEM AHMED</b> City of Chowchilla	<b>X</b>				
<b>TRACIE CONTRERAS</b> Madera Workforce Development Board	<b>X</b>				
<b>SANTOS GARCIA</b> City of Madera	<b>X</b>				
<b>ROB POYTHRESS</b> Madera Chamber of Commerce	<b>X</b>				
<b>BRAD DITTON</b> Bass Lake Chamber of Commerce	<b>X</b>				
<b>LAURA YOUNG</b> Coarsegold Chamber	<b>O</b>				
<b>OLLIA RIDGE</b> Golden Valley Chamber	<b>X</b>				

NM-no meeting held

**J O I N T   M E E T I N G**  
**REGULAR MEETING OF THE MADERA COUNTY ECONOMIC DEVELOPMENT  
COMMISSION BOARD OF COMMISSIONERS**  
**AND**  
**REGULAR MEETING OF THE MCEDC BOARD OF COMMISSIONERS AS THE  
CEDS COMMITTEE**  
**M I N U T E S**

**July 13, 2022**

*This meeting was conducted pursuant to the provisions of the Governor's Executive Order which suspends certain requirements of the Ralph M. Brown Act. Social distancing per the Executive Order were used at the meeting. Members of the public were advised at posting of the agenda that comments were accepted via email at info@maderacountyedc.com.*

**PRESENT:**     *Rob Poythress, Ron Flores, Ollia Ridge, Tracie Scott-Contreras,  
Waseem Ahmed, Santos Garcia, Laura Young, Brad Ditton*

**ABSENT:**     *Wade Wheeler, Darin Soukup, Paige Hill, Anthony Corales, Brett Frazier*

**STAFF:**       *Bobby Kahn, Lois Leonard*

**1.0   CALL TO ORDER**

*The meeting was called to order at 3:00 p.m. by Chair Poythress.*

**2.0   PUBLIC COMMENT**

*None.*

**3.0   INTRODUCTIONS & RECOGNITIONS**

*Laura Young was introduced as the Coarsegold Chamber representative.*

**4.0   CONSIDERATION OF AGENDA**

*On motion by Chair Poythress and seconded by Commissioner Flores, Item 6.25-  
Collective Partnership Agreement Letter will be added to the agenda due to a  
need to take immediate action. Motion carried.*

**5.0   CONSENT CALENDAR**

**5.1   Madera County Economic Development Commission Minutes**  
*-April 6, 2022*

**5.2   Madera County Economic Development Commission Financial**  
**Report - June 2022**

*On motion by Commissioner Scott-Contreras and seconded by  
Commissioner Ridge, the consent calendar is approved as presented.  
Motion carried.*

## **6.0 ACTION ITEMS**

### **6.1 Madera County Economic Development Commission 2021-2022 Fiscal Year Audit**

*On motion by Commissioner Flores and seconded by Commissioner Scott-Contreras, the 2021-2022 Fiscal Year Audit cost of \$4750 for Ralph McKinnis, CPA is approved. Motion carried.*

### **6.2 Changes to the Ralph M. Brown Act Opening Meeting Laws**

*On motion by Commissioner Frazier and seconded by Commissioner Ridge MCEDC will adopt Resolution 2022-07 authorizing Remote Teleconference for all Commission and Executive Committee Meeting in accordance of Assembly Bill 361 for a period of 30 days. Motion carried.*

### **6.25 Collective Partnership Agreement Letter**

*On motion by Commissioner Scott-Contreras and seconded by Commissioner Ridge, MCEDC Executive Director will sign the Collective Partnership Agreement Letter. Motion carried.*

### **6.3 Comprehensive Economic Development Strategy (CEDS)**

*On motion by Commissioner Flores and seconded by Commissioner Ridge, MCEDC Board of Commissioners will adjourn to the CEDS committee meeting at 3:12 pm. Motion carried. Returned to the MCEDC Board of Commissioners meeting at 3:27 pm.*

## **7.0 INFORMATIONAL ITEMS**

*None.*

## **8.0 WRITTEN COMMUNICATION**

*None.*

## **9.0 OPEN DISCUSSION/REPORT/INFORMATION**

### **9.1 Commissioner Reports**

**Commissioner Poythress -(Madera Chamber)-** *reported once all the Jurisdictions approve the plan for Measure T, it will be on the ballot in November. SIGMA has allocations in place and will begin work on the penalties associated on over pumping. MID has begun delivery of water and will continue for 6-8 weeks. The county approved using ARPA funds for expansion of Madera Community Hospital Pharmacy.*

**Commissioner Ridge -(Golden Valley Chamber)-** *reported on their successful fire works sales. The chamber has four new members. They recently held a ribbon cutting for the Liberty High School Ag building. A new restaurant, 3 Animals BBQ opened in the Ranchos.*

**Commissioner Scott-Contreras- (Workforce Investment Corporation)** reported the business services team completed 35 in person hiring events, assisted 230 local businesses with recruitment, produced 20 videos for businesses, 30 email campaigns, marketed 17 employer workshops, and 84 social media business posting during program year. They have 6,000 face book followers with a maximum post reach of 17,000. Will soon increase video content on their YouTube channel. Participating on two regional grant programs, 2GoodJobsChallenge and CERF. Other grants include youth transition and at Valley State Prison working on exit programs for prisoners. Asked to apply for dislocated workers grant. And are working on reentry services for work readiness within the local jail and probation.

**Commissioner Flores- (Industry at Large)-** reported business is hanging in there. Still having difficulty filling jobs, finding suppliers especially with the highest inflation in 40 years. Businesses are lowering hiring expectations to fill jobs.

**Commissioner Garcia- (City of Madera)-** reported on river clean up that was completed in partnership with MID, Cal Fire, and City staff. Received 28 applications for cannabis businesses. Hoping to issue permits beginning in September for 6 retail and 2 for productions/manufacturing. They continue to work on the 145/Yosemite project.

**Commissioner Young -(Coarsegold Chamber)-** reported she is the new president for the chamber. They continue with their Peddler Fairs with a big event planned for Labor Day weekend. They held a great event for Flag Day.

**Commissioner Ahmed -(City of Chowchilla)-** reported Project Sunset (Auto Zone) will have a groundbreaking on August 19<sup>th</sup>. Housing is moving forward. Weekends are busy with a Farmers Market and Movies in the park on Fridays. Saturdays they have music and science camp in the park.

**Commissioner Ditton -(Bass Lake Chamber)-** reported the Bass Lake Fireworks were great. The annual cleanup is tonight at 6pm. July 23<sup>rd</sup> will be comedy night at the Pines. La Casa is doing the vacation rentals in the area. The water is high at the lake and is busy with lots of boats.

- 9.2 **Executive Director-** Reported on the ICSC show in May. It was well attended compared to the December show. The SIOR event was good networking. He attended a mission in Atlanta/South Carolina. He did the South Carolina leg, where he met with 4 site selectors. Then spent 2 days in Atlanta. Attended the Sacramento Host Breakfast and the CAL Chamber Legislative committee conference. Worked with the CALED legislative action committee and were able to kill the large warehouse legislation. Has a tour with a client in Freedom Industrial Park on Friday. Working with a potential cannabis facility on a build to suit site. Thanked the commission for the 20 years of support. This will be his last meeting as he will retire before the next meeting. Commissioner Flores thanked Bobby for all of his accomplishments.

9.3 **Manager of Business Development & Marketing-** Report as presented.

9.4 **Business Assistance/Office Manager-** Lois reported there are funds available for both the City of Madera Micro Program and the County Micro Program. The county and EDC will soon have another grant program with less restrictions than the other two grant programs.

**10.0 NEXT MEETING**

*The next meeting of the Commission will be held October 12, 2022.*

**11.0 ADJOURNMENT**

*The meeting was adjourned at 3:57 p.m.*

Respectfully submitted,  
Lois Leonard  
Recording Secretary

## Profit &amp; Loss

Sep 22

Ordinary Income/Expense	
Expense	
5000 · Salaries	
5001 · Salaries- MCEDC	<u>20,112.84</u>
Total 5000 · Salaries	20,112.84
5100 · Employee Expense	
5110 · FICA ER	1,197.43
5120 · Medicare ER	280.03
5131 · ICMA Retirement	2,292.02
5150 · Insurance	
5151 · Dental	115.90
5152 · Medical	3,564.00
5153 · Vision	<u>22.18</u>
Total 5150 · Insurance	3,702.08
5160 · LT Disability	96.86
5190 · Staff Expense	<u>157.94</u>
Total 5100 · Employee Expense	7,726.36
5200 · Marketing	229.93
6170 · Equipment Rental	210.41
6230 · Publications/Directories	59.00
6300 · Repair and Maintenance	
6301 · Office Maintenance	<u>440.46</u>
Total 6300 · Repair and Maintenance	440.46
6340 · Telephone	340.14
6390 · Utilities	321.07
6550 · Office Expense	
6560 · Payroll Expenses	16.50
6550 · Office Expense - Other	<u>36.43</u>
Total 6550 · Office Expense	52.93
6950 · CDBG Expense - Misc	85.00
7000 · Other Expenses	<u>2,530.00</u>
Total Expense	<u>32,108.14</u>
Net Ordinary Income	<u>-32,108.14</u>
Net Income	<u><u>-32,108.14</u></u>